

**Ohio University College of Osteopathic Medicine (OU-COM)
Centers for Osteopathic Research and Education (CORE)
Osteopathic Family Medicine 1 (OCOM 819)
Year 3 Family Medicine Clerkship**

Appendix E

FACULTY, STAFF, AND SMALL GROUPS

CORE Faculty:

Preceptors

The method of making primary preceptor assignments is at the discretion of each CORE assistant dean. However, the preceptors to whom students are assigned are reviewed by the instructor of record, who reserves the right to recommend changes in preceptor assignments. Students are *required* to work with a physician who practices in the region of the state where their base CORE hospital is located. This clerkship may not be done out of state unless the preceptor is on active medical staff at an affiliated teaching hospital in the CORE System, the preceptor's practice is located in close proximity to the student's base hospital, and the preceptor is approved by the respective CORE assistant dean. If a physician is unable to meet his/her Year 3 Family Medicine Clerkship teaching commitment, the CORE assistant dean will assign the student to a different preceptor.

All preceptors are provided with:

- 1) a notice in writing regarding the particular student who has been assigned to him/her;
- 2) a recent 4 x 5 digital color photograph of the student suitable for posting in his/her office reception area;
- 3) a course syllabus; and
- 4) other pertinent course materials by the college

During the one-week orientation (OCOM 860 Introduction to Clinical Medicine) at their base CORE Hospital, students are to complete and submit a "Student Learning Profile" (found in Appendix G) to share with their preceptors.

The names and contact information for preceptors are maintained in each CORE office and are available upon request through the respective CORE administrator.

Radiologists

Radiologists and/or other physicians on staff at OU-COM affiliated teaching hospitals are recruited to meet as arranged throughout the clerkship with all students based at a specific hospital in the CORE. The method of selecting a radiologist or another physician in an appropriate medical discipline to be a resource for this curricular component and the time to offer this portion of the curriculum is at the discretion of each CORE assistant dean. If a physician is unable to meet his/her teaching commitment, the CORE assistant dean will designate a different individual to serve as a resource person for the radiology component.

The names and contact information for radiologists are maintained in each CORE office and are available upon request through the respective CORE administrator.

All radiologists (or other physician resources) are provided with:

- 1) the list of six recommended topics to cover with the students
- 2) the “Basic Radiology Handbook” specifically prepared for the radiology component
- 3) other pertinent materials to be distributed to students (e.g., handouts, articles, slides, etc.).

Facilitators

Each student is assigned to a clerkship seminar facilitator (CSF) and small group at his/her base hospital by the CORE assistant dean and the CORE administrator. The method of selecting physicians to be facilitators and making small group assignments is at the discretion of each CORE assistant dean. However, the names of the facilitators to whom groups are assigned are reviewed by the instructor of record, who reserves the right to recommend changes in facilitator assignments. A clerkship seminar facilitator is a Family Medicine or Primary Care physician who facilitates interaction, case discussions, and completion of required learning activities. If a physician is unable to meet his/her Year 3 Weekly Clerkship Seminar teaching commitment, the CORE assistant dean will designate a different individual to facilitate the clerkship seminar for a particular small group.

The names and contact information for facilitators are maintained in each CORE office and are available upon request through the respective CORE administrator.

All facilitators are provided with:

- 1) a picture card of students assigned to his/her small group for the Weekly Clerkship Seminar
- 2) a Facilitator version of the “Year 3 Family Medicine Clerkship Manual” written from the facilitator’s perspective
- 3) other pertinent materials by the CORE administrator (e.g., Presenting to Attendings, etc.).

CORE Staff:

An administrative network has been established by OU-COM to ensure effective clinical training for students at affiliated hospitals and optimal communication between students and the college during the Year 3 Family Medicine Clerkship. Key personnel on main campus in Athens and CORE assistant deans, CORE administrators and CORE administrative assistants at the Centers for Osteopathic Research and Education (CORE) provide leadership, oversee the students’ educational programs, clarify policies and procedures for students, and enforce the college’s regulations.

Names and contact information for CORE assistant deans, CORE administrators, and CORE administrative assistants are maintained in each CORE office and are available upon request through the CORE administrator.

Small Groups:

Students are scheduled to meet in small groups with a physician facilitator each week for six weeks at their base CORE hospital for the Weekly Clerkship Seminar. Groups are comprised of OU-COM and participating affiliate college of osteopathic medicine students. These small

group sessions are usually conducted in an available conference room or classroom at the students' base CORE hospital. Students are to follow the "Weekly Clerkship Seminar Schedule" for their assigned small group. It will specify the clerkship seminar facilitator, the day of the week the seminar will be held, and the date and time the seminar is scheduled. *Sample templates have been prepared for 4, 5, 6, 7, and 8 participants per small group and are provided at the end of this Appendix for your review. Designation of small groups having more than seven student participants must have instructor of record approval.*

Actual schedules will be provided to students during orientation (OCOM 860) at their base CORE hospital. *Students are to be prepared to complete the Required Learning Activities on a weekly basis as assigned.* Students will want to note the specific dates that they are expected to present required learning activities in their assigned small group to ensure that they do not have a conflict.