

Family Medicine 1 Clerkship – Preceptor Checklist for Student Focused H & P

Preceptor: Student should perform two focused H&P's on selected patients in the office in order to receive credit for the clerkship. Please observe the students during both of the H&P's and provide feedback on this Focused H&P Checklist for each H&P. Thank you.

		Not done	Incomplete	Complete	Comments*
1.	Introduced him/herself				
2.	Greeted patient by name				
3.	Washed hands				
History of Present Illness		Not done	Incomplete	Complete	
4.	Asked about chief complaint				
5.	Asked about history of chief complaint				
6.	Asked about appropriate symptoms				
7.	Asked about onset and duration				
8.	Asked about any changes in health status				
9.	Asked about past medical history (general health, previous illnesses, previous hospitalizations)				
10.	Reviewed systems, as appropriate for this focused area (EENT, CV, Resp, GI, GU, MS, Neuro)				
11.	Asked about medications/allergies/substance abuse				
12.	Asked about home/work/other situations, as appropriate to this focused area				
13.	Asked about tobacco/drug/alcohol use, if appropriate				
14.	Asked about personal and social history, if appropriate				
15.	Asked about family history, if appropriate				
16.	Asked about sexual history, if appropriate				
Physical Examination		Not done	Incomplete	Complete	
17.	Obtained and reviewed vital signs				
18.	Palpated focused area, as appropriate				
19.	Asked patient to perform tasks appropriate for evaluating this focused area				
20.	Performed a mental status/neurological exam, if appropriate				
21.	Examined EENT, mouth, neck, if appropriate				
22.	Examined thorax, breast, lungs, heart, if appropriate				
23.	Examined abdomen, genitalia, rectal exam, if appropriate				
24.	Examined skin and extremities, if appropriate				
25.	Examined for osteopathic structural findings				
26.	Included all examinations/evaluations appropriate for area (if not, list omissions)				
27.	Listed other examinations/evaluations performed if appropriate				
Communication/Interpersonal skills		Unsatisfactory	Marginal	Satisfactory	Comments*
28.	Demonstrated an organized approach to his/her examination/evaluation (to the point and organized)				
29.	Showed a courteous and compassionate attitude toward the patient (appropriately draped patient, informed patient of actions).				
30.	Was a good listener and showed an interest in the patient (attentive, not interrupting, made eye contact).				
31.	Avoided using medical terms without an explanation of their meaning.				
32.	Provided enough information regarding diagnosis and treatment options.				
33.	The patient seemed to feel comfortable with this student.				

*Please add to the Comment Column, any exemplary actions as well as incorrect actions and/or omissions. If any question is not appropriate for this patient's chief complaint, please put N/A in the comment section. Thank you.

Preceptor Signature _____ **Date** _____

Student Signature _____ **Date** _____