



**Student Training Outline – Daily Electronic Journal/Log
Year 4 Health Care Management Clerkship (OCOM 895)
Appendix K – Academic Year 2008/2009**

I. Purpose

The purpose of journaling is more than keeping track of the daily clerkship activities in which students are required to participate. **It is to promote reflection and synthesis of various discussions and experiences that are focused on the health care issues of access, cost, and quality.** Students are to note what they learned from each experiential activity regarding access, cost, and quality of healthcare. Students are to incorporate information from assigned readings to substantiate their impressions, opinions, comments, suggestions, recommendations, etc. about these managed care concepts. Your submitted logs will be used by your assigned facilitator to stimulate participation during the required Weekly Roundtable Discussions as scheduled (check with your CORE Administrator). **Facilitators for OCOM 895 are:**

- Peter Dane, D.O. dane@ohio.edu
- Peter Bell, D.O. bellp@ohio.edu
- Tom Campanella, J.D. tcamp@bw.edu
- Judith Edinger, M.S.Ed. edinger@ohio.edu

II. Guidelines for Completion

The daily electronic log is not to be just an itinerary or itemized list of things students accomplish each day of the clerkship. Using Microsoft Word students are to keep a daily electronic log that summarizes, synthesizes, and reflects upon those activities that deal with the health care issues of access, cost and quality. The log is to be typed, double-spaced, in a “journal entry” format using the template provided. (*Refer to Addendum to Appendix K*). Journal entries are to be based on experiences and discussions with:

- A. Bureau of Workers’ Compensation (BWC) Service Office Staff
- B. Employer Representatives
- C. Hospice Administrators
- D. Occupational Medicine Physician(s)
- E. Hospital Administrators
- F. Managed Care Organization (MCO) Representatives
- G. Medical Office Manager(s)
- H. Veterans Affairs Representatives
- I. Community Health Center Staff
- J. Various Flexible Day Preceptors

III. Instructions for Submission

Using your university Oak e-mail account, **please send your log as an attachment electronically to your assigned facilitator (see names above) by noon on Thursday of week one and week two of the clerkship.** Please back up log entries on a CD or flash drive and print a hard copy in case a problem ensues with sending or opening the electronic version of your log. Also, copy in and send logs to the following individuals:

- assistant dean for CORE and academic affairs operations riley@ohio.edu
- CORE assistant dean and CORE administrator at your base site