

CONFIRMATION OF EMBASSY REGISTRATION

Name: _____ Program: _____ PID (OU students/staff/faculty): _____

The Office of Education Abroad requires that you register online at the Embassy or Consulate in your host country before you leave. Below are instructions for registering online.

- You will need your passport number and an address abroad to register your trip.
- Go to www.travel.state.gov. Click on “Registration with Embassies.”
- Read this information describing what Consular Services can do for you. Click on “Travel Registration” at the bottom.
- Follow directions to “Create an Account”.
 - **SPECIAL NOTE on Privacy Information.** Under “I agree to allow the State Department to disclose my information to:” click the box for “Other” and in the comments section please put “Office of Education Abroad, Ohio University”. The Office of Education Abroad plays a key role in crisis management and may be contacted at any time by your parents, your faculty director, coordinators, and others. By allowing the Embassies to speak to us, we will be better prepared to assist in resolving situations concerning your health and safety.
- Once you have completed your profile, click on “Add a trip.” Enter the details of your upcoming trip.
- Sign the confirmation below and return this page with a copy of your passport photo page and flight itinerary to the director of your program or the Office of Education Abroad. (Participants on Non-OU programs can submit directly to the Office of Education Abroad, Lindley 185.)

I confirm that I have registered with the Embassy or Consulate in _____ for the duration of my study abroad program. (Country)

For non-US citizens only: I confirm that I have contacted the embassy of my home country to find out about registration and other services offered. If possible, I have or plan to register with said embassy in host country.

Signature

Date

Send to:

Office of International Programs • Ohio University College of Osteopathic Medicine
221A Grosvenor Hall • Athens, OH • 45701
www.oucom.ohiou.edu/international
740-593-2183 phone • 740-593-9557 fax • dailey@ohio.edu