

# SHARE Kenya-Ohio

## Preceptor Agreement Form

The SHARE Kenya-Ohio program staff expects that all preceptors will:

- **Complete all pre-departure paperwork**, including the Preceptor Information Form, the Conditions of Participation in an International Program, an International ID card and others as outlined by the program staff.
- **Carry malpractice insurance**. The Ohio University College of Osteopathic Medicine insurance policy does not cover SHARE Kenya preceptors. Please check with your policy carrier for international coverage.
- **Behave in a professional manner**. This includes while you are supervising students in the clinic as well as non-clinic activities. Preceptors are expected to follow program staff guidelines (including, but not limited to, prohibitions against initiating an intimate relationship with students, encouraging students to challenge program staff, advising students to participate in unauthorized activities).
- **Travel with the group**. You are to remain with the students and in Kenya for the duration of the trip.
- **Supervise 3-5 medical students**. You must be available for all clinics (excepting illness and unforeseen circumstances). If there are enough preceptors to ensure no more than 5 students per preceptor, a rotation permitting time off is acceptable if approved by the SHARE Kenya clinical director. You are also expected to rotate with other preceptors providing supervision during non-clinic time, such as side trips or excursions.
- **Write student evaluations**. Students are required to turn in evaluation forms completed by their preceptors at the end of each rotation. You will be expected to accurately evaluate any students you supervise.
- **Set up a phone interview with the Clinical Director**. Residents are required to set up a phone interview with the clinical director (Mary Dailey or Joanne Bray can arrange).

I understand that by accepting a seat as a preceptor in the SHARE Kenya-Ohio program, I agree to meet the expectations listed above. I understand that serious breaches of this agreement may result in dismissal from SHARE Kenya and loss of Ohio University financial support for the trip.

I accept the seat offered to me in the SHARE Kenya-Ohio program.

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Signature

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Date

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Name (please print clearly)