

Internal Grant Review

One of the goals of the Research and Scholarly Affairs Committee is to increase the funding rate of proposals submitted to agencies outside of OUCOM. Internal review of proposals, both by experts in the field and non-experts, can demonstrably increase the success rate of a given proposal. The Research and Scholarly Affairs Committee offers to grant proposal writers, an opportunity for internal reviews and comments on the proposal.

Process

- 1) **Timeline:** For internal review, proposals should be submitted a minimum of one month prior to the grant deadline date. This timeline will give the reviewers two weeks to read and critique the proposal and will give the grant writer two weeks to incorporate changes into the proposal.
- 2) **Submission:** Four copies of the proposal should be submitted to Jessica Wingett. The Chair of the Research and Scholarly Affairs Committee and the Associate Dean for Research and Grants will forward the proposal to members of the committee, selecting a “non”-expert in the area, as well as experts in the area. If the Research and Scholarly Affairs Committee does not have a member with expertise in the area of investigation, the Chair of RSAC and the Associate Dean will recruit other reviewers from Ohio University.
- 3) **Review:** The proposals and comments will be treated confidentially within the designated review committee. To facilitate the review process, reviewers will be given any available information regarding the agency’s criteria for awards. Reviewers will be asked to make their comments in writing. Grant writers may choose to meet with their review panel in person, after reviewing the written comments.
- 4) **Program Follow-up:** The Research and Scholarly Affairs Committee would like the grant writer to inform the committee of the outcome of the proposal. The grant writer is requested to provide feedback to the Chair of RSAC and the Associate Dean regarding the value of the internal review in preparing a competitive proposal, and at the discretion of the grant writer, any reviews provided by the funding agency, to assist in evaluating the utility of the internal grant review process.